



## BUILDING SPACE REQUIRED FOR RENT OR LEASE

ETF Board requires a building space to relocate the ETF Regional Office Rathnapura with the intention of providing better service to the ETF members. Therefore, sealed bids are invited herewith from eligible bidders for the building spaces in the Rathnapura area.

IFB No.	Location	Required space area
ETF/PROC/A/2025/042	Rathnapura area	Approximately 3500 sqft

### Basic Requirements

01. Lease period shall be minimum 03 years and thereafter renewal shall be considered.
02. The Building Plan should have been approved by the relevant municipal authority.
03. The proprietor of the property shall ready to produce the relevant original documents when required by the ETF Board.
04. The building shall be provided with pipe borne water, 3 phase Electricity, Telephone, basic hygienically needs etc.
05. Parking facilities for more than 02 vehicles.
06. Easy access for the general public especially those who use the public transport.
07. Lift facility should be available, if it is in upstairs.
08. Generator would be an added qualification.
09. The air conditioned premises would be an added qualification.

The interested bidders are requested to download the Bidding document from the ETF Board official website [www.etfb.lk](http://www.etfb.lk)

The completed bidding document to be inserted in to the Tender Box **No. 01** kept at Procurement Section, 23<sup>rd</sup> Floor, Mehewara Piyasa, Narahenpita, Colombo 05 on or before **10.30 a.m. on 28.08.2025** (Thursday).

Please state the bid number and "Building space for ETF Regional Office - Rathnapura" in the left corner of the envelope in the relevant bidding document.

Further details please contact Regional Manager (Rathnapura), Telephone No. **045 2222 529**

**Chairman - Procurement Committee,  
EMPLOYEES' TRUST FUND BOARD,  
P.O. 807, "Mehewara Piyasa",  
Colombo 05.**